

Nevada Early Intervention Interagency Coordinating Council Child Find Subcommittee Draft Meeting Minutes

Tuesday September 30, 2025

This meeting was held virtually via Microsoft Teams

1. Call to Order, Roll Call, and Announcements: *Sarah Horsman, Child Find Subcommittee Chair*

Sarah Horsman welcomed all on the call. A quorum of members was present, and the meeting was called to order at 1:05 pm.

Members Present: Sarah Horsman, Cate Guzy, Robin Kincaid, Amy Hendrickson, Julie Dame, Janice Lee, Anita Kelly, Dana Aronson, Marnie Lancz, Dr. Laurie Henderson, Karen Frisk

Presenters: Fatima Taylor, ASD NEIS-S, Melissa Slayden, ASD Part C

Public Attendees: Blanca Ortega, Sabrina Schnur, John Etzell

Support Staff: Mary Garrison, Part C Office, Pam Silva, Part C Office

Absent: Savanah Celestino

There were no announcements.

2. Public Comment: No public comment.

3. For Possible Action: Review and possible approval of minutes from the meeting held on July 29, 2025— *Sarah Horsman, Child Find Subcommittee Chair*

Motion: Julie Dame. Second: Dana Aronson. Passed.

4. For Information Only: Office of Comprehensive Student Services Individuals with Disabilities Education Act, Part B. Performance Targets — *Cate Guzy, Educational Programs Supervisor/State Early Childhood Special Education Coordinator (619 Coordinator)*

Cate stated that if needed she can create a one-page document to summarize the information shared. Cate presented the ways in which child find data is collected. It comes from two indicators which are reported to OSEP through the SPP/APR. Indicator 11 is the child find indicator and is based on the percentage of students who are evaluated within the LEA within 60 days of receiving parental consent for an initial referral. This data is collected through the state monitoring process. This is for students that are ages 3 – 21 and is not disaggregated for early childhood students. Indicator 12 reports on early childhood transitions which are similar to Part C's indicator 8. This looks at the percentage of children who are referred from Part C prior to age 3 and who are found eligible under Part B evaluation and are eligible for an IEP. That IEP has to be developed and implemented by the child's third birthday. Part B and Part C are currently working together to strengthen these numbers.

Cate discussed the ways in which child identification activities take place and the list of agencies in which contact is made throughout the year. Each LEA can do it their own way but there should be consistency across the state on how families are receiving information.

Sarah explained the reason for Cate presenting the Part B targets. Cate also clarified that in Nevada our targets are 100%.

Question from Robin regarding Part B's ability to meet the transition requirements by district in order to identify specific districts that may have difficulty and need more support?

Cate answered that currently she only has state data but that specific district information could be obtained by submitting a formal request.

Clarifying question from Pam regarding when the child would start school in order to have an IEP implemented by their 3rd birthday.

Cate answered that they can start school on their 3rd birthday.

Robin asked if there has been a decline in the number of kids transitioning. Cate stated that there has actually been an increase.

Because it is permissible to take agenda items out of order, agenda items 5a – c will be moved to item 7 on the agenda.

5. For Information Only: Nevada Early Intervention Services (NEIS) Hospital Collaborations — *Fatima Taylor, Clinical Program Manager 2, and Sarah Horsman, Child Find Subcommittee Chair/Health Program Manager 3*

Sarah presented on how NEIS NW has been working with hospitals in the north. NEIS meets with Renown regularly. The delayed services list is provided to them. Each state program is notifying Part C and families of the wait list via letter. NEIS staff gave Renown information on how to talk to families about services.

There is also a Bridge Program in which every baby discharged from NICU is automatically referred to the early intervention system. Dr. Stage reviews the referrals.

Robin asked when the IFSP is developed. Is it when they are deemed eligible? Sarah answered with an explanation about auto-eligibility and the process of developing the IFSP. They still go through the same process and the timelines are still the same. The difference is that instead of eligibility being determined by an MDT team it has already been determined by the physician.

Sarah discussed the Northern Nevada Medical Center and their facilities.

Sarah discussed EHDI referrals from home births and smaller facilities. The suggestion was made to have EHDI come present to the subcommittee. At this moment there is one full-time and one part-time audiologist in the north.

There is one full-time and two part-time audiologists in the south.

Karen and Amy have connections to the rural hospitals in their area. Sarah is actively looking for a contact at the Carson Tahoe hospital.

Fatima gave an overview of NICUs in the south. Sunrise is the only level 4 NICU in the state. NEIS S gets referrals from all of the hospitals. If referrals get low SPOE will reach out to make sure social workers are still referring. Sunrise is harder due to caseloads. NEIS meets with UMC quarterly. NEIS S has a collaboration with Southwest Medical Optum. They are trying to reach out to Intermountain Health as they build the new hospital and would like to have CPs with them for that. Marnie expressed interest in collaborating.

There is an interlocal agreement with the UNLV School of Medicine to have second year pediatric residents to complete clinical rotations with their team. Sarah added that there will also be rotations in NEIS North and they are looking at the Orvis School of Nursing in Reno to see how they can be a part of NEIS.

Robin stated that Nevada PEP also meets with medical residents. Robin stated the importance of acknowledging provider recommendations while discussing medical vs educational models and to not dismiss those recommendations.

Sarah clarified that in general she is discussing the differences in roles from a medical team to NEIS parent coaching model and emphasized the importance of having the team review medical records when a family enters services.

6. For Possible Action: Early Intervention Child Find Report data categories and collection tool edits - *Sarah Horsman, Child Find Subcommittee Chair and IDEA Part C Office*

Mary (Part C office) shared data reporting fields in a new format and explained each field.

Zip codes were added per a recommendation from this subcommittee at the last meeting.

There was a discussion regarding the wording of location/setting, and if this was needed. It was suggested to change the wording to “Target Populations”.

Mary questioned whether the category of methods was needed. The group agreed that it was not.

Discussion regarding whether the number of attendees can be replaced by the size of the event. There was a question about this since the event may be large (such as a health fair) but only a few people may interact with the EI representative.

The outreach section now includes ages 3 – 5.

In the outreach section there was discussion about the category of “other” and putting a space to write in an explanation of what “other” means.

There was a suggestion to use the names of materials distributed rather than broad categories.

The number of items distributed can be removed. The number of screeners will remain in place.

Mary has started the updates that were suggested at the last meeting and will create a new report that will be brought to the next meeting for final approval.

7. For Possible Action: Interagency Coordinating Council Strategic Planning Retreat (Open to public attendees) *Sarah Horsman, Child Find Subcommittee Chair*

The strategic planning meeting will occur in Reno on October 14th and 15th at the Reno ADSD campus. If you have not yet received your travel be on the lookout. Retreat objectives were shared with possible agenda. There will be a meeting on the 15th for subcommittee chairs.

8. For Information Only: Child Find Collaborations and Outreach Items - *Sarah Horsman, Child Find Subcommittee Chair*

Sarah discussed the new ADSD flyer. It has already been sent to be translated but they will be considered for the next iteration.

9. For Possible Action: Agenda items for ICC Child Find meeting scheduled for December 2, 2025, 1:00 p.m. - *Sarah Horsman, Child Find Subcommittee Chair*

Melissa (Part C Data Manager) would like to present Indicators 5 and 6 (historical data, projections, targets).

Mary will have new data from the child find reports and referral reports to share at the next meeting.

10. Public Comment: Pam will not be at the next meeting. Iandia will attend as the Part C liaison.

11. Adjournment — *Sarah Horsman, Child Find Subcommittee Chair*

Sarah Horsman thanked attendees, and the meeting was adjourned at 1:30 pm.